

APOLOGIES Committee Services
Tel. 01621 875791

Council Chamber 01621 859677

CHIEF EXECUTIVE'S OFFICE
CHIEF EXECUTIVE
Fiona Marshall

14 May 2018

Dear Councillor

You are summoned to attend the meeting of the;

COMMUNITY SERVICES COMMITTEE

on **TUESDAY 22 MAY 2018** at **7.30 pm**.

in the Council Chamber. Maldon District Council Offices, Princes Road, Maldon.

A copy of the agenda is attached.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Fiona Marshall', enclosed within a hand-drawn oval.

Chief Executive

COMMITTEE MEMBERSHIP

CHAIRMAN

Councillor R G Boyce MBE

VICE-CHAIRMAN

Councillor Mrs B D Harker

COUNCILLORS

E L Bamford

H M Bass

Miss A M Beale

A T Cain

Mrs H E Elliott

J V Keyes

Miss M R Lewis

Mrs N G F Shaughnessy

Ex-officio non-voting Members:

Councillors M F L Durham, CC

A S Fluker

B S Beale MBE

THIS PAGE IS INTENTIONALLY BLANK



**AGENDA
COMMUNITY SERVICES COMMITTEE**

TUESDAY 22 MAY 2018

1. **Chairman's notices**

2. **Apologies for Absence**

3. **Minutes of the last meeting** (Pages 5 - 12)

To confirm the Minutes of the meeting of the Committee held on 27 March 2018, (copy enclosed).

4. **Disclosure of Interest**

To disclose the existence and nature of any Disclosable Pecuniary Interests, other Pecuniary Interests or Non-Pecuniary Interests relating to items of business on the agenda having regard to paragraphs 6-8 inclusive of the Code of Conduct for Members.

(Members are reminded that they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting).

5. **Public Participation**

To receive the views of members of the public on items of business to be considered by the Committee (please see below):

1. A period of ten minutes will be set aside.
2. An individual may speak for no more than two minutes and will not be allowed to distribute or display papers, plans, photographs or other materials.
3. Anyone wishing to speak must notify the Committee Clerk between 7.00pm and 7.20pm prior to the start of the meeting.

6. **Chairman's Good News Announcements**

7. **Review of Performance 2017 / 18** (Pages 13 - 36)

To consider the report of the Director of Customers and Community (copy enclosed).

8. **Appointment of Representatives on Liaison Committees/Panels** (Pages 37 - 38)

To consider the report of the Director of Customers and Community (copy enclosed).

9. **Public Space Protection Order - Consultation** (Pages 39 - 52)

To consider the report of the Director of Customers and Community (copy enclosed).

10. **Markets Working Group Update** (Pages 53 - 56)
To consider the report of the Markets Task and Finish Working Group (copy enclosed)
11. **Review of Allocations Policy** (Pages 57 - 60)
To consider the report of the Director of Customers and Community (copy enclosed).
12. **Cemetery Chapel Repairs** (Pages 61 - 64)
To consider the report of the Director of Customers and Community (copy enclosed).
13. **Events Working Group Update**
To receive a verbal update from the Group Manager, Leisure, Countryside and Tourism.
14. **Any other items of business that the Chairman of the Committee decides are urgent**

NOTICES

Sound Recording of Meeting

Please note that the Council will be recording any part of this meeting held in open session for subsequent publication on the Council's website. At the start of the meeting an announcement will be made about the sound recording. Members of the public attending the meeting with a view to speaking are deemed to be giving permission to be included in the recording.

Fire

In event of a fire, a siren will sound. Please use the fire exits marked with the green running man. The fire assembly point is outside the main entrance to the Council Offices. Please gather there and await further instruction.

Health and Safety

Please be advised of the different levels of flooring within the Council Chamber. There are steps behind the main horseshoe as well as to the side of the room.

Closed-Circuit Television (CCTV)

This meeting is being monitored and recorded by CCTV.